

DeSoto County Board of Supervisors

Meeting Agenda
July 07, 2025
9:00 a.m.

A. Call to Order

B. Invocation

C. Pledge of Allegiance

D. Approval of June Minutes – MS Code 19-3-27

E. Approval of Agenda: Additions & Deletions

F. Citizens Remarks & Presentations

- | | |
|---|--------------|
| 1. Parks and Greenways – NRPA Certified Playground Safety Inspector – Nathan Staten | Ray Laughter |
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G. Scheduled Items

- | | |
|---|-----------------------------------|
| 1. 9:15 a.m. – Tax Assessor | Tax Assessor, Jeff Fitch |
| a. Presentation of Real & Personal Property Rolls – MS Code 27-35-81 | |
| b. Purchase Over \$25,000 – Budget Amendment Required – Mailout for Assessments | |
| 2. 9:25 a.m. – Approval of Order to Equalize & Publish the Tax Rolls – MS Code 27-35-83 – Signature Required | Chancery Clerk, Misty Heffner |
| 3. 10:00 a.m. – Urban Arch - DeSoto County Crisis Center | Andrew Adams |
| a. Request to Reject Bid File #25-151-004 DeSoto County Crisis Center | |
| b. Approval of Budget Amendment for Architect, Contractual Services & Construction | Supervisors Gardner & Denison |
| c. Request to Approve Specs and Advertise Rebid DeSoto County Crisis Center - Bid File #25-151-006 | |
| 4. Recommendation to Award Bid File #25-151-003 Administration Building Vestibule | Andrew Adams |
| 5. 11:00 a.m. – Request for Additional County Prosecutor | Judge Murphy & Judge Hollowell |
| 6. 2:30 p.m. – Executive Session – Litigation | |

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H. Consent Agenda

1. Board Proceedings – MS Code 19-3-67 and 19-3-35 – Signature Required
2. Office of Finance & Accounting
 - a. Monthly Revenues and Expenditures - MS Code Sections: 19-11-23, 19-25-13, & 27-1-9D
 - b. Authorized Credit Card Uses - MS Code Sec 19-3-68
 - c. Request for Transfer of Seized Funds
 - d. Quarterly Allocations – MS Code Sections: 19-25-13 and 27-1-9(d)
 - 1) Tax Assessor - \$490,006.75
 - 2) Tax Collector - \$445,178.00
 - 3) Sheriff's Office - \$10,834,794.00
 - e. Quarterly Reports
 - 1) MCWI Grant – Starlanding Sewer – Signature Required
 - 2) HB1353 Signal at Byhalia and Hwy 305
 - 3) SB2971 Getwell Road
 - 4) HB603 National Guard Armory Road
 - 5) HB603 ACI Equipment
 - f. Final Inventory Dispositions – Information Technology & Sheriff's Office
3. Office of Procurement
 - a. Monthly Walmart Card Statements

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H. Consent, continued

- b. Request Approval of Specs and Authorize to Advertise for Bid for Sheriff's Armored Vehicle – Bid File #25-200-003
- 4. Contracts Administration – Auto Renew
 - a. Coroner Lease Renewal – Peggy Flinn – 1 Year
- 5. Road Department
 - a. Monthly Road Report
 - b. Monthly Work Schedule
 - c. Monthly Bond Report
- 6. Meal Log Affidavits - MS Code 19-25-74
- 7. Request to Change Assistant Receiving Clerks in Circuit Court & Agri-Education Center and Add Requisition Signer for Tax Collector
 - a. Remove Diane Bunyard and Add Wendy Biggerstaff in Circuit Clerk's Office
 - b. Change Amie Elrod from Requisition Signer to Assistant Receiving Clerk at Agri-Education Center
 - c. Request Approval for Erin Shook to be Added as a Requisition Signer for the Tax Collector's Office
- 8. Business Investment Incentives – Final Resolutions
 - a. EPE Industries USA INC . 5YR- Personal Property
(New – Effective: 01/01/25 - 12/31/2029) \$611,446.00
(Location- 5755 FedEx Lane Suite #100, Olive Branch MS, 38654)
 - b. OSB Enterprises, LLC 10YR- Real and Personal Property
(Expansion – Effective: 01/01/25 – 12/31/34) \$7,403,707.00
(Location – 262 Marathon Way, Southaven, MS 38671)
 - c. Tegra Medical, LLC 5YR- Personal Property
(Expansion – Effective: 01/01/25 – 12/31/29) \$1,178,104.00
(Location – 262 Marathon Way, Southaven, MS 38671)

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H. Consent, continued

- d. DMC Power, LLC 5YR- Personal Property
(Expansion – Effective: 01/01/25 – 12/31/34 \$2,986,213.00
(Location – 262 Marathon Way, Southaven, MS 38671)

9. Enter Into Formal Record and Make a Part of the Board Minutes

- a. Check Fraud Information

10. Land Redemption Report

I. Old Business

1. Project Updates

Tracy Huffman &
Will Bush

- a. Agri Education Center Multi Use Trail Segment Four – Subcontracts
- b. Agri Education Center Highway 51 Access Road – Subcontracts
- c. Commerce Street Extension CE&I Contract

2. Request to Extend Emergency Declaration through August 17, 2025

Chris Olson

3. Facilities Projects Update

J. New Business

1. Election Commissioners – Request for Additional Funds for the August 05, 2025 Election

Sissie Ferguson

2. Animal Shelter – Request to Accept Donations from Eudora Methodist Church – “Blessing of the Pets” – July 27th

Monica Mock

3. Office of Finance and Accounting

Andrea Pettigrew

- a. Budget Amendments – Board of Supervisors, Tax Assessor, Appointed Attorneys, Facilities Management/Ending Cash, Justice Court, County Prosecutor/Ending Cash, Election Commissioners, Sheriff, Emergency Medical Services, Constable Budgets – Districts 1-5, Agri Center, Chiller Project - #72500/Ending Cash, Parks and Greenways, Garbage and Solid Waste/Ending Cash, Road Department, Bridge Fund/Ending Cash, Bridge Fund, Bridge Fund – Storm Debris Removal/Ending Cash, Fund 380 – Ccapital Projects/Ending Cash, Civic Center Bond – Proj # 54501

- b. Claims Docket – MS Code 19-13-31

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J. New Business, continued

- c. Late Bills
- d. Authority to Accept Opioid Settlement Money
- e. Request for Interfund Transfer for Reimbursement
- f. Preliminary Inventory Disposition and Bill of Sale – Road Department –
Signature Required Raquel Worden &
Robert Jarman
- g. Preliminary Inventory Dispositions – Information Technology & Sheriff's
Office
- 4. Grant Administration Hannah Owenga
 - a. Request Board Approval to Modify & Board President to sign MDEQ Waste
Tire Assistance Grant WT723-M2 (Extension)
 - b. Request Board Approval to Apply & Board President to sign MDEQ Waste Tire
Assistance Grant
 - c. Request Board Approval to Accept & Board President to sign MDAC Land,
Water, Timber Resources Grant for Agri-Education Center
- 5. Solid Waste Ray Laughter
 - a. Garbage and Recycling Annual CPI Price Adjustment from Waste
Connections
 - b. County Litter Patrol Program Update
- 6. Office of Procurement Lynn Ford
 - a. Request to Approve Bid Specifications & Solicit Bids for Bid File #25-220-002
– Purchase and Installation of Security Cameras and Audio Monitoring
Equipment at the DeSoto County Adult Detention Center
 - b. Emergency Purchase – Facilities – Chiller Repair
 - c. Emergency Purchases – Road Department – Excavator & Dump Trailer
 - d. Purchase Over \$25,000 - IT

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J. New Business, continued

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| 7. Contract Administration | Lynn Ford |
| a. Environmental Services – Sandidge Rubbish Pit Renewal and Letter | |
| b. Agri-Education Center – Graphite Card Processing | |
| c. Facilities Maintenance – Integrity Mechanical, LLC – Nonrenewal | |
| d. Sheriff's Office – Callyo - 3-Year Lock-In Rate | |
| e. Sheriff's Office – OffenderWatch | |
| f. Clearwater Contract | |
| 8. Human Resources | Mallory House |
| a. Broker Compensation Disclosure Form | |
| b. MedBen Modifications | |
| c. PCORI Fees | |
| d. Flu Shot Discussion | |
| e. Job Descriptions | |
| 9. Road Department | Robert Jarman |
| a. NRCS Projects –Baldwin and Austin, Hwy 51 and Belmont, Love Road and Nip and Tuck | |
| 10. Community Resources | Christie Barclay |
| a. DOJ Rules – Web Content and Mobile Apps | |
| b. Social Media Archiving Requirements | |
| c. Website Redesign | |
| 11. Correction of Scrivener's Error | Lynn Ford |
| 12. Board Attorney | Adam Emerson |
| a. Election of New Judicial Position | |

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J. New Business, continued

b. SRO Contract Approval

- | | |
|---|--------------------|
| 13. Appoint Committee to Inspect Chiller | Vanessa Lynchard |
| 14. Business Investment Incentive – Nortek/Nice North America | Vanessa Lynchard |
| 15. CPS – Lease Option | Vanessa Lynchard |
| 16. Advertising County Resources – Southaven Open | Supervisor Gardner |

K. Planning 1:00

Bennie Hopkins &
Ashley Hendricks

1. PUBLIC HEARING-REZONING

- a. **Winslow Gardens Rezoning (RZNE-000833-2025)** – Application is for rezoning of 53 acres from A, C-1 and M-1 to all be A (Agriculture), located on the south side of Ingram Mills Rd and west of Red Banks Rd, identified as parcel # 305418000 0001000 in Section 18, Township 3, Range 5 (District 1)
Applicant: Remington Custom Homes, LLC

2. CONSENT

- a. **Roberts 1st Revision of Tract 1 (SUB-008009-2025)** – Application is for final approval of 2 lots on 3.95 acres. Subject property is located on the south side of McBride Rd. and west of Lee Rd., identified as Parcel #306101000 0001207 in Section 1, Township 3, Range 6 and is zoned A. (District 1)
Applicant: Kathy Vanderhook/Everette West
- b. **Bright 2 Lot 6th Revision to Lot 2 (SUB-008011-2025)** – Application is for final approval of 2 lots on 12.9 acres. Subject property is located on the south side of Odom Rd. and east of Tulane Rd., identified as Parcel #308203000 0000504 and 308203050 0000200 in Section 3, Township 3, Range 8 and is zoned A. (District 4)
Applicant: Mary Locke
- c. **Mckinney Minor Lot (SUB-008012-2025)** – Application is for final approval of 1 lot on 2.50 acres out of 158.1 acres. Subject property is located on the west side of Red Banks Rd. and south of Cathy Rd., identified as Parcel # 305419000 0001400 in Section 19, Township 3, Range 5 and is zoned A. (District 1)
Applicant: Leonard Mckinney
- d. **Johnston Place 1st Revision of Lot 5 (SUB-008013-2025)** – Application is for final approval of 2 lots on 6.59 acres. Subject property is located on the south side of

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Bright Rd. and east of Laughter Rd., identified as Parcel # 307112000 0000307 in Section 12, Township 3, Range 7 and is zoned A. (District 5)

Applicant: Kevin Farmer

- e. **Brian High Minor Lot (SUB-008015-2025)** – Application is for final approval of 1 lot on 3.80 acres. Subject property is located on the south side of Hilo Rd. and east of Koko Reef Dr., identified as Parcel # 309931000 0000202 in Section 31, Township 3, Range 9 and is zoned A-R. (District 4)

Applicant: Brian High

- f. **Blue Haze Minor Lot (SUB-008016-2025)** – Application is for final approval of 1 lot on 1.985 acres out of 36.7 acres. Subject property is located on the south side of Starlanding Rd. and west of Horn Lake Rd., identified as Parcel # 208420000 0000100 in Section 20, Township 2, Range 8 and is zoned A-R. (District 4)

Applicant: Cheryl Hayes

- g. **Lewis Estates 1st Revision (SUB-008017-2025)** – Application is for final subdivision of 2 lots on 5.48 acres. Subject property is located on the east side of Malone Rd. and north of Bright Rd., identified as Parcel # 307102000 0003600 in Section 2, Township 3, Range 7 and is zoned A. (District 5)

Applicant: Brent Lewis/Joseph Lauderdale

- h. **Boren Minor Lot (SUB-008018-2025)** – Application is for final subdivision of 2 lots on 9.66 acres. Subject property is located on the east side of Alexander Rd. and south of College Rd., identified as Parcel # 206614000 0003103 in Section 14, Township 2, Range 6 and is zoned A-R. (District 1)

Applicant: Stephen Boren

3. Other

- a. Refund Request - John Owten
- b. Design Standards Waiver – DeSoto Life Church
- c. Code Enforcement Review- Laughter/McCarver

L. Executive Session